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About the TOEIC

The TOEIC (Test of English for International Communication) test is an English-language proficiency test for people whose native language is not English. It measures the everyday English skills of people working in an international environment.

TOEIC Test Format

The TOEIC test is a two-hour multiple-choice test that consists of 200 questions divided into two sections:

1. Listening Section: (Approximately 45 minutes)

The Listening section tests how well you understand spoken English. It consists of four parts and contains 100 questions. You will be asked to answer questions based on a variety of statements, questions, conversations, and talks recorded in English.

2. Reading Section: (75 minutes)

The Reading section tests how well you understand written English. It consists of three parts and contains 100 questions. You will read a variety of materials and respond to the content of the materials provided to you.

Breakdown of Listening Section

- Part 1: Photographs: 6 questions Part 2: Question-Response: 25 questions
- Part 3:
- Conversations: 39 questions; 13 conversations with 3 questions each
- Part 4: Talks: 30 questions; 10 talks with 3 questions each

Breakdown of Reading Section

- Incomplete Sentences: 30 questions Part 1:
- Part 2: Text Completion: 16 questions Single Passages: 29 questions; 10 reading texts Part 3: with 2-4 questions each Multiple Passages: 25 questions; 5 sets of double or triple passages with 5 questions per set

TOEIC Context

These are some examples of the settings, situations, and formats you may find in TOEIC test guestions:

Corporate Development: research, product development	Manufacturing: assembly lines, plant management, quality
Dining Out: business and informal lunches, banquets,	control
receptions, restaurant reservations	Offices: board meetings, committees, letters, memoranda,
Entertainment: cinema, theater, music, art, exhibitions, museums, media	telephone, fax and email messages, office equipment and furniture, office procedures
Finance and Budgeting: banking, investments, taxes, accounting, billing	Personnel: recruiting, hiring, retiring, salaries, promotions, job applications, job advertisements, pensions, awards
General Business: contracts, negotiations, mergers, marketing, sales, warranties, business planning,	Purchasing: shopping, ordering supplies, shipping, invoices
conferences, labor relations	Technical Areas: electronics, technology, computers,
Health: medical insurance, visiting doctors, dentists, clinics,	laboratories and related equipment, technical specifications
hospitals	Travel: trains, airplanes, taxis, buses, ships, ferries, tickets,
Housing/Corporate Property: construction, specifications, buying and renting, electric and gas services	schedules, station and airport announcements, car rentals, hotels, reservations, delays, and cancelations

TOEIC Test Scores

The TOEIC test is not the kind of test that you "pass" or "fail". It measures many levels of ability, enabling test takers to demonstrate what they can currently accomplish in English.

The TOEIC test scores you will receive are determined by the number of questions you answer correctly. There is no penalty for wrong answers. The number of correct responses on each section, Listening and Reading, is converted to a number on a scale of 5 to 495. The Total scaled score is derived from adding the two section scaled scores together.

TOEIC Listening & Reading score	Corresponding level
905-990	C2
785-900	C1
505-780	B2
405-500	B1

Total scores can be categorized as follows

Practice Test 1

Part 1 - Listening

LISTENING TEST

In the Listening test, you will be asked to demonstrate how well you understand spoken English. The entire Listening test will last approximately 45 minutes. There are four parts, and directions are given for each part. You must mark your answers on the separate answer sheet. Do not write your answers in your test book.

PART 1

Directions: For each question in this part, you will hear four statements about a picture in your test book. When you hear the statements, you must select one statement that best describes what you see in the picture. Then find the number of the question on your answer sheet and mark your answer. The statements will not be printed in your test book and will be spoken only one time.

Example

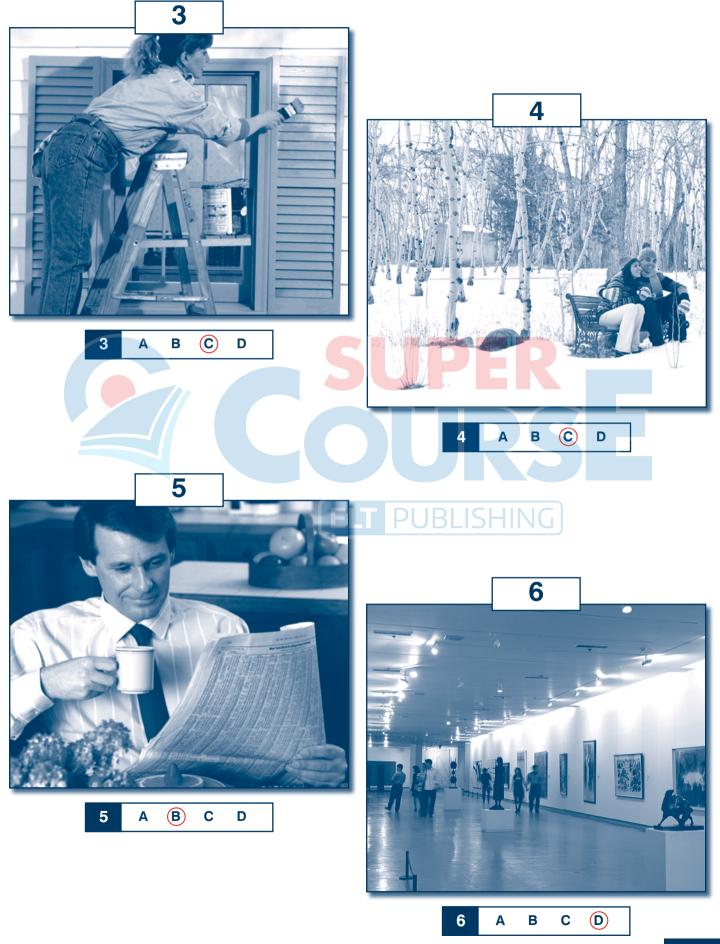




Statement **C**, "They are greeting each other," is the best description of the picture, so you should select answer **C** and mark it on your answer sheet.



Part 1 - Listening



PART 2

Directions: You will hear a question or statement and three responses spoken in English. They will not be printed in your test book and will be spoken only one time. Select the best response to the question or statement and mark the letter **A**, **B** or **C** on your answer sheet.

7.	Α	B	С		20.	А	B	с
8.	Α	B	С		21.	A	В	С
9.	Α	в	C		22.	А	В	C
10.	Α	B	С		23.	A	В	С
11.	A	В	С		24.	A	В	С
12.	Α	В	C		25.	A	В	С
13.	Α	B	С		26.	A	В	C
14.	A	В	С		27.	A	B	С
15.	Α	В	C		28.	A	В	C
16.	A	В	С		29.	A	В	С
17.	Α	В	C		30.	A	B	С
18.	Α	B	С	EL	31.	BLISH	B	C
19.	A	В	С					

Part 3 - Listening

PART 3

Directions: You will hear some conversations between two or more people. You will be asked to answer three questions about what the speakers say in each conversation. Select the best response to each question and mark the letter **A**, **B**, **C** or **D** on your answer sheet. The conversations will not be printed in your test book and will be spoken only one time.

32. What does the man ask the woman to do?

- A. To fix a leaking pipe in his room
- (B) To have someone deal with a problem
- **C.** To send a plumber to his room in thirty minutes
- D. To arrange an appointment for him

33. What is the man probably going to do next?

- (A) Take a shower
- B. Wait for the plumber to arrive
- **C.** See the rest of the hotel
- D. Go to a meeting

34. What can be understood about the man?

- A. He is normally very patient.
- B. He will check out from the hotel today.
- **C.** He is used to problems of this kind.
- **D** He expects to receive prompt service.

35. Why is the woman late?

- A. She got stuck behind a lorry.
- **B** A major accident caused delays.
- C. Her car broke down on the highway.
- **D.** She was involved in a traffic incident.

36. What does the man say about the meeting?

- A. Mr Dawson would like to postpone it.
- (B) It has been brought forward.
- **C.** Mr Dawson sent him a text about it.
- D. It will take place at eleven.

37. What does the man mean when he says, "He looks set to give us a grilling on it"?

- A Mr Dawson is likely to ask them some tough questions.
- B. Mr Dawson intends to accept their proposal.
- **C.** Mr Dawson is going to reprimand them for being late.
- **D.** Mr Dawson is keen to learn more about their idea.

38. What are the speakers talking about?

- A. A school project about space
- B. Some news that upset the children
- C A change in the program of a trip
- D. What the children liked about a trip

39. What has the woman found difficult?

- A. Explaining the reasons for the trip
- B. Creating new activities for the excursion
- **C.** Getting children interested in the Space Center
- D. Persuading fourth-graders to do a project

40. Who are the speakers?

- A. Parents
- B. Students
- C. Tour guides
- D. Teachers

41. What is the woman most concerned about?

- A. Her car won't start.
- B) She may miss an appointment.
- C. The weather's too bad to go out.
- D. The mechanic won't be able to help.

42. What does the man want the woman to do first?

- A. Wait for the mechanic
- B. Phone him back
- C. Release the parking brake
- **D** Warm up the engine

43. What does the woman mean when she says, "I'll give it a shot"?

- A. She'll take the car to the garage.
- B. She'll call the man back shortly.
- C She'll try to do what the man suggests.
- D. She'll leave the car as it is.

Part 4 - Listening

Practice Test 1

PART 4

Directions: You will hear some talks given by a single speaker. You will be asked to answer three questions about what the speaker says in each talk. Select the best response to each question and mark the letter **A**, **B**, **C** or **D** on your answer sheet. The talks will not be printed in your test book and will be spoken only one time.

71. What is this report about?

- A. The weather
- B. Traffic conditions
- C. Government statistics
- **D**. Air quality

72. What service is being promoted?

- A. An anti-pollution campaign
- **B.** A smog-level report
- C. A free medical checkup
- D. A traffic watch

73. Why is this service being offered?

- A. The smog season has started.
- B. It will reduce air pollution.
- C. Residents have requested it.
- D. It will help health workers.

74. What information is given in this message?

- A. The details of a specific employment opportunity
- **B.** The address of the company's department store
- C. Contact information for a job interview
- Details on how to learn about job vacancies
- 75. Where can someone receive a list of available jobs?
 - A. From any Shopco store
 - B. From the 7th floor of the corporate offices
 - C. From the Shopco website
 - D. From an automated email service

76. In which city is the human resources department located?

- A. In Dallas
- **B**. In Houston
- C. In Austin
- D. In Galveston

77. Where is the announcement most likely being made?

- A. At a residents' meeting
- B. At a police precinct
- C. At an elementary school
- **D.** At a hospital
- 78. How many volunteers does the organization need?
 - **A.** 2
 - **B.** 5
 - **C.** 14
 - **D**, 40

79. What information does the speaker provide?

- A. His name and contact details
- B, When volunteers are needed the most
- C. The route patrollers must take
- D. Who will train new volunteers

80. What type of event is the speaker introducing?

- A. An art exhibition
- **B.** A music festival
- C. A food fair
- D. A fireworks display

81. Why does the speaker thank the mayor?

- (A) For the use of a specific location
- B. For sponsoring the event
- C. For being present at the opening ceremony
- **D.** For arranging the barbecue and fish fry

82. What does the speaker mean when he says, "And what a great lineup it is"?

- A. He doesn't know who the performers are.
- **B.** There is a long line at the entrance to the event.
- **C.** Everybody has been looking forward to the event.
- **D** The various performers are very talented.

Part 4 - Listening

Practice Test 1

WK FM			Italian	Park
Competition Line	555-6863			
General Enquiries	555-6731			
Have Your Say	555-6973		Sensory	Fruit
Sales	555-7100		Garden	Garden
			Serv	ants'
5. Who is Eddie McVee?				dens
A book characterB. A radio show host			Citari	
C. An author			Kitchen	Herbal
D. A book critic			Garden	Garden
6. For how many weeks has book been at the top of th A. 8				
B. 10				
C. 11			Jamestov	House
D , 16			Jamestov	
 D 16 7. Look at the graphic. Which listeners call if they want a book? 			Formal	
 7. Look at the graphic. Whic listeners call if they want a book? A. 555-6863 		Ň	Formal	Gardens
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 			Formal C	
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 C. 555-6973 		the	Formal Cording to the tour house have?	Gardens
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 		A.	Formal Cording to the tour house have?	Gardens
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 C. 555-6973 		A. B.	Formal Cording to the tour house have? American English	Gardens
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 C. 555-6973 		A. B. C.	Formal Cording to the tour house have?	Gardens
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 C. 555-6973 		A. B. C. D.	Formal Cording to the tour house have? American English French Italian	Gardens
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 C. 555-6973 		the A. B. C. D. 99. Loo	Formal Cording to the tour house have? American English French Italian	Gardens guide, what style does Where is the tour group?
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 C. 555-6973 		the A. B. C. D. 99. Loo	Formal Cording to the tour house have? American English French Italian	Gardens guide, what style does Where is the tour group?
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 C. 555-6973 		the A. B. C. D. 99. Loo A. B.	Formal Cording to the tour house have? American English French Italian Cok at the graphic. A In the Formal Gard	Gardens guide, what style does Where is the tour group? dens use
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 C. 555-6973 		the A. B. C. D. 99. Loo A. B. C.	Formal cording to the tour house have? American English French Italian ok at the graphic. M In the Formal Gard In Jamestown Hou	Gardens guide, what style does Where is the tour group? dens use
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 C. 555-6973 		the A. B. C. D. 99. Loo A. B. C. D. 100. Wh her	Formal Formal Cording to the tour house have? American English French Italian American English French Italian American English French Italian American English French Italian American English French Italian American English French Italian American English French Italian American English French Italian American English French Italian American English French Italian American English French Italian American English French Italian American English American English French Italian American English English French Italian American English American English French Italian American English Engl	Gardens guide, what style does Where is the tour group? dens use ardens er say plants from the
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 C. 555-6973 		the A. B. C. D. 99. Loo A. B. C. D. 100. Wh her A.	Formal Conding to the tour house have? American English French Italian Cok at the graphic. A In the Formal Gard In Jamestown Hou In the Servants' Ga In the Italian Park that does the speaker bal garden were un Decoration	Gardens guide, what style does Where is the tour group? dens use ardens er say plants from the
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 C. 555-6973 		the A. B. C. D. 99. Loo A. B. C. D. 100. Wh her A. B.	Formal Formal Formal French Italian French French Italian French	Gardens guide, what style does Where is the tour group? dens use ardens er say plants from the
 7. Look at the graphic. Which listeners call if they want a book? A. 555-6863 B. 555-6731 C. 555-6973 		the A. B. C. D. 99. Loo A. B. C. D. 100. Wh her A. B. C. D.	Formal Conding to the tour house have? American English French Italian Cok at the graphic. A In the Formal Gard In Jamestown Hou In the Servants' Ga In the Italian Park that does the speaker bal garden were un Decoration	Gardens guide, what style does Where is the tour group? dens use ardens er say plants from the

Practice Test 1

READING TEST

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

You must mark your answers on the separate answer sheet. Do not write your answers in your test book.

PART 5

Directions: A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark **A**, **B**, **C** or **D** on your answer sheet.

101. There's really to hire any new employees for the time being.	106. The price of accommodation is than it was last year.
A. not needed	A. the highest
B, no need	B, higher
C. not need	C. highest
D. is no need	D. the higher
 102. It is evident that our new software is for the average computer user. A. confuse B. confusing 	107. The company's lawyers have advised their CEO not to on this matter any further. A. comment B. tell
C. confusion D. confused	C. discuss D. state
103. In the event of an emergency, please to	108. According to the weather report, it seems as if
the nearest exit in an orderly fashion.	we some rain this evening.
A. locate	(A) will have
B. progress	B. would have had
(C) proceed	C. would have
D. remain	D. will have had
104. All cells phones must be switched off the film is being shown.	109. Neither the accounts department the sales team knew about the problem.
A. during	A. or
B. the time	(B) nor
C) while	C. either
D. always	D. and
105. We really appreciate the time to complete this survey.	110. XYZ Corporation has succeeded a profit this year.
A your taking	A. making
B. taking you	(B) in making
C. to take	C. the making
D. you to take	D. to make
	111. The price of gold over the past five years.
	A. was increased
	B. increases
	C has increased
	D. is increased

Part 6 - Reading

PART 6

Directions: Read the texts that follow. A word, phrase, or sentence is missing in parts of each text. Four answer choices for each question are given below the text. Select the best answer to complete the text. Then mark the letter **A**, **B**, **C** or **D** on your answer sheet.

Questions 131-134 refer to the following email.

From:	dphelps@leaderoil.com
То:	amarks@leaderoil.com
Subject:	New Staff
Anthony, This morning I At our meeting three personal been approved \$24,000. The g expect me	-(131) your email regarding hiring new staff for our head office. (131) y in May, I made it clear - and we both agreed - that our head office was in dire need of assistants. To my disappointment, your email states that only one personal assistant has d(132), the salary we are offering is far too low. We won't be able to get qualified staff for poing market rate for an experienced personal assistant is at least \$30,000. How do you
1. A. obtained	133. A to hire
B. achieved	B. hiring

C. will hire

D. to hiring

134. A. The new employee has been approved.

C. Your suggestions were very useful.

(B) We need to meet again and discuss this.

D. Thank you for agreeing to my proposal.

1

C. included **D** received

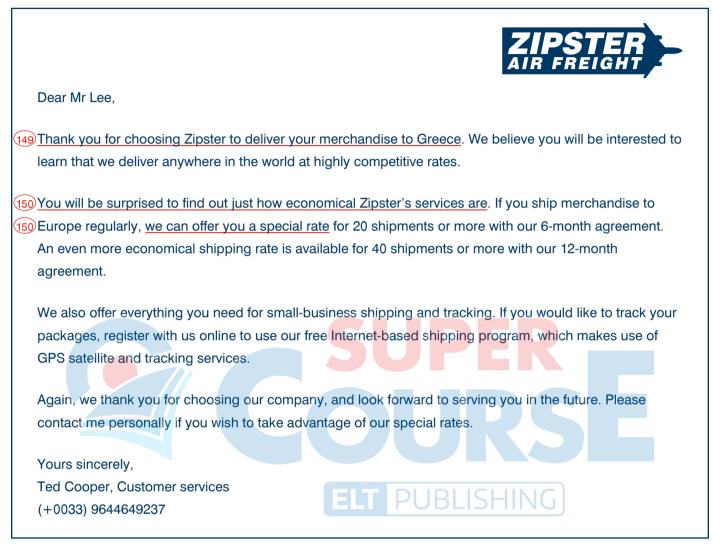
132.(A) What's more

B. Though

D. Indeed

C. Consequently

Questions 149-150 refer to the following letter.



149. What can be inferred about Mr Lee?

- (A) He is a new Zipster client.
- **B.** He has a 12-month agreement with Zipster.
- **C.** He will not need the Zipster tracking service.
- D. He has just received a package from Zipster.

150. What is the purpose of this letter?

- A. To confirm delivery of Mr Lee's packages
- **B.** To help Mr Lee find new clients
- **(C)** To inform Mr Lee of reduced rates
- **D.** To sell Mr Lee tracking services

Part 7 - Reading

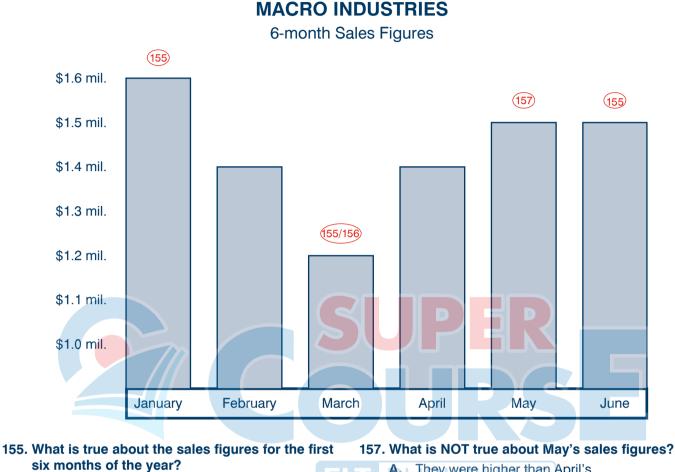
Questions 153-154 refer to the following text message

Questions 151-152 refer to the following receipt.

C-TOWN Shop and Save M	larkets	
2910 Broadway - Astoria, Qu	ieens, NY	Ruby C: [9:15 A.M.]
Server: Majella	#229000	Any news on that missing printer? (153)
Server: Majena	#229000	Andy P: [9:20 A.M.]
DOP: 01/14	TOP: 11:14	Not yet. I've got it covered, though. Spoke
*** FLASH SALE DAY	***	to Jay at the warehouse yesterday, and he reckons the driver may have delivered it to the wrong address. He's chasing it up. We
SPRING HARVEST BOX (151)	\$03.49	should hear back sometime today.
CHICKEN DRUMSTICKS	\$04.26	
WATERMELON CUP	\$03.09	Ruby C: [9:23 A.M.]
FILTER COFFEE	\$04.99	OK. Well, make sure we do, because the client is on my back. Can you check that the
SCOTT PAPER TOWELS	\$02.29	information in our dispatch note is correct?
SCOTT PAPER TOWELS	\$02.29	We need to make sure the error didn't occur at our end.
TOTAL: \$18.12		
		Andy P: [9:24 A.M.]
*** FLASH SALE SAVINGS ***	\$03.64	OK. Will do.
BALANCE DUE 152	\$14.48	
CASH	\$15.00	Ruby C: [9:25 A.M.] Thanks!
CHANGE	\$00.52	
OTATOL	WUU.UL	
	E	TDURUSHING
51. How many items were purchase	ed?	153. Why does Ruby contact Andy?
A. Four		A. To make sure she has the correct information
B Five		for a client (B) To get an update on how a problem is being
C. Six D. Seven		dealt with
D. Seven		C. To complain about a mistake in their dispatc
52. How much did the customer pay	y for the	note
items?		D. To ask him to look into an error he made
A. \$18.12 B. \$14.48		154. At 9:20 A.M., what does Andy mean when he
C. \$15.00		writes, "I've got it covered, though"?
D. \$15.52		A. He has recovered the printer.
		B. The printer has a protective cover.
		C He is dealing with the problem.D. He will correct the mistake he made.

chain.

Questions 155-157 refer to the following chart.



- A. They decreased steadily.
- B. They rose continuously.
- (C) They fell and then rose.
- **D.** They remained the same.

156. Which month saw the lowest sales?

- A. January
- B. February
- (C) March
- D. April

- They were higher than April's. Α.
- B. They were \$1.5 million.
- C. They were the same as June's.
- **(D)** They were \$1 million lower than January's.

Practice Test 1

Questions 186-190 refer to the following advertisement, claims form and email.

Sailfish Yachting

Luxury sailing holidays anywhere in the Mediterranean

- Charter a fully equipped boat from us for your summer holiday
- Go island hopping or on a longer trip
- Sail the yacht yourself or allow a crew to do it all for you for a minimal extra fee

186 The choice is yours! Whether you want to charter a sailing yacht, motor yacht, catamaran or motorsailer, we can help you organize your dream holiday.

Visit our website (www.sailfishyachting.cr) and fill out a request form, so that we can advise you on the best charter option to suit your needs.

×	+	-	٥	×
← → ℃ ŵ		lil\	•	≡
Home About	Charter Support Contact Privacy Policy Statement			^
Name:	Yacht Charter Request Form Toby Miller			
Telephone number:	+1 445 876 253			
Email:	tmill@dmail.us ELT PUBLISHING			
I am interested in:				
Sailing yacht (bareboa	at) Catamaran (bareboat)			
Sailing yacht (crewed)) 🗸 Catamaran (crewed)			
Motor yacht (bareboat	t) Motorsailer (bareboat)			
Motor yacht (crewed)	Motorsailer (crewed)			
Sailing area(s): Cycl	lades islands, Greece Number of guests on board : 6			
Size of yacht:	Crew (if required, see fees below):			
Two cabins (4-6 pax)	Image: Non-State State			
Three cabins (6-8 pax	c) Cook/hostess:			
Four cabins (8-10 pax	Deckhand/assistant:			
Six cabins (12-14 pax))			
Eight cabins (16-18 pa	ax)			
Proposed dates: From: August 23rd	to: August 30th (187) Please note that our charters run weekly, from Saturday to Saturd	day.		~

_	
From:	tmill@dmail.us
To:	diane@sailfishyachting.cr
Date:	August 25th, 9.20 A.M.
Subject:	RE: request for vessel change
Dear Diane	
Dour Diano	·
I am writing	to see if you have made any progress with regard to our request for a change of vessel.
We have be	een in Mykonos harbor for two days now, and I still haven't heard from you. I understand
there is not	hing that can be done about the poor weather and damage to the boat, but you should
have found	l us an alternative by now.
188 There is als	so the fact that we do not have a hostess, as we requested. We have to do all the cooking
and cleanir	ng, which is definitely not what we paid for. I specifically requested a skipper and a hostess
so that my	friends and I could all sit back, relax and enjoy some island hopping. Instead of that, we're
stuck with	doing all the chores. To make matters worse, we haven't even been anywhere yet! It's (190
hardly the l	uxury experience your company promised us.
Please let r	ne know as soon as possible how you intend to resolve this problem.
Kind regard	
Toby Miller	
	FIT PUBLISHING
What is true a	about Sailfish Yachting? 189. In the email, the word "vessel" in the first li
	r sailing holidays anywhere in the closest in meaning to
world.	A. accommodation

- B. They do not charge extra for charters with a skipper.
- C. They only provide fully crewed boats for hire.
- (D) They allow clients flexibility in their choice of boat.

187. According to the request form, what is the minimum length of time you may charter a yacht?

- (A) A week
- B. A weekend
- C. Four days
- D. A fortnight

188. In total, how many people are on the yacht Toby has chartered?

- Α. 4
- **B.** 6
- **(C)** 7
- **D**. 8

Super Course

- (B) boat
- C. container
- D. location

190. What does Toby imply about Diane's treatment of him as a client?

- A. She should have provided him with an experienced crew.
- (B) She has not offered him the service he expected.
- **C.** She has been efficient in finding a solution to his problem.
- **D.** She has not arranged a suitable itinerary for his trip.

Glossary

*Words in normal type are from questions. *Words in italics are from transcripts.*

Practice Test 1

Part 1 - Listening (pp. 8-9) bench παγκάκι

lobby προθάλαμος, αίθουσα αναμονής polish γυαλίζω shutter παντζούρι smog αιθαλομίχλη, νέφος

Part 2 - Listening (p. 10)

board συμβούλιο, επιτροπή commotion αναστάτωση, φασαρία convention συνέδριο counter πάγκος get along τα πάω καλά get over ξεπερνώ, συνέρχομαι mattress στρώμα operate χειρίζομαι promotion προαγωγή run out ξεμένω / τελειώνω, εξαντλούμαι supervisor προϊστάμενος vacancy διαθεσιμότητα δωματίων / κενή θέση εργασίας warranty εγγύηση worn out φθαρμένος, χαλασμένος

Part 3 - Listening (pp. 11-14)

appreciate εκτιμώ assumption υπόθεση, συμπέρασμα bring forward επισπεύδω calorie θερμίδα carbohydrate υδατάνθρακας cholesterol χοληστερίνη corporate lawyer δικηγόρος σε νομική εταιρεία criticism κριτική dissatisfied δυσαρεστημένος, απογοητευμένος fat λίπος fiber φυτικές ίνες frustrated απογοητευμένος imply υπονοώ indicate υποδεικνύω, επισημαίνω indifferent αδιάφορος infer συμπεραίνω inquire ρωτώ, ζητώ πληροφορίες 190 - TARGETING NEW TOEIC

keen ανυπόμονος, ενθουσιώδης leaking που στάζει/έχει διαρροή observation παρατήρηση overestimate υπερεκτιμώ paramedic παραϊατρικό προσωπικό parking brake χειρόφρενο passerby περαστικός postpone αναβάλλω professionalism επαγγελματισμός promising πολλά υποσχόμενος, με προοπτικές promote προωθώ prompt γρήγορος, άμεσος punctual συνεπής push away διώχνω, απομακρύνω real estate office μεσιτικό γραφείο release αφήνω, αποδεσμεύω / απελευθερώνω reprimand επιπλήττω reputation on reschedule επαναπρογραμματίζω sales pitch επιχειρηματολογία shortly σύντομα skip παραλείπω sodium νάτριο stand (n) πάγκος, σταντ superior ανώτερος supplier προμηθευτής surgeon χειρουργός tough δύσκολος upset στενοχωρώ, συγχύζω view βλέπω abrupt απότομος allowance αυτό που μου αναλογεί, που δικαιούμαι altogether εντελώς, τελείως / συνολικά at the latest to apyótepo at times ενίστε, μερικές φορές awesome καταπληκτικός, υπέροχος bang χτυπάω bash out κάνω βιαστικά/στα γρήγορα be a good fit ταιριάζω (σε ομάδα/ σύνολο)

be on one's toes είμαι σε εγρήγορση/ετοιμότητα blow a fuse εξαγριώνομαι, γίνομαι έξαλλος bump καρούμπαλο centerpiece κύριο έκθεμα, πόλος έλξης come up with προτείνω, σκέφτομαι (σχέδιο/ιδέα) detour παράκαμψη diagnose διαγιγνώσκω disengage αποδεσμεύω, απελευθερώνω dizzy ζαλισμένος enthusiast λάτρης envisage φαντάζομαι, οραματίζομαι fit sb/sth in βρίσκω χρόνο να δω κπ/ κάνω κτ gently απαλά, αργά harsh σκληρός, αυστηρός have a point έχω ένα δίκιο hinder εμποδίζω, παρακωλύω incident συμβάν, περιστατικό intake πρόσληψη, ποσότητα itinerary δρομολόγιο, πρόγραμμα ταξιδιού it's a shame είναι κρίμα land πετυχαίνω lapse λάθος, σφάλμα lean on sb στηρίζομαι, βασίζομαι make a fuss κάνω φασαρία make it καταφέρνω να φτάσω στην ώρα μου miss out on sth $\pi \alpha \rho \alpha \lambda \epsilon (\pi \omega)$ στερούμαι nasty δυσάρεστος, άσχημος oat βρώμη occasional περιστασιακός on the go καθ' οδόν, εν κινήσει onwards και μετά, και πέρα overturn αναποδογυρίζω, ανατρέπω plough into πέφτω πάνω σε praise έπαινος, εγκώμιο proposal πρόταση publisher εκδότης punctuality συνέπεια (σε σχέση με τον χρόνο)