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INTRO 1

Let's meet!

Hello! I'm Nick!
What's your name?

Hi! My name is Helen.
Nice to meet you!

A Hello & goodbye / Classroom language

Hello & goodbye

Saying **hello**:

Hello! / Hi! / Hey! / Hi there!

How are you? / How's it going? /
What's up?

Saying **goodbye**:

Goodbye! / Bye! / See you soon! /
See you later! / Talk to you later!

Let's slang!

Cheers! = Goodbye! (mostly BrE*)

- *Bye, Richard!*
- **Cheers!**

*BrE = British English

1. Listen and practise, changing the words in colour.

- 1
- Hi, **George**, what's up?
 - **Hey, Tina!** Fine, thanks!
I'm on my way to work.
 - All right, **see you later!**
 - Cheers!

- 2
- **Hello! How are you?**
 - I'm good, thank you.
Sorry, I'm in a hurry.
 - OK, **see you soon!**



2. Look and complete with the phrases from the box.

Good evening! Good night! Good afternoon! Good morning!



3a. Who says what? Write T (Teacher), S (Student) or B (Both). Then, listen and circle the items you hear.

1. Open your books.
2. Go to page 10.
3. Can you help me with this exercise?
4. Can you answer No. 5?
5. Read the text.
6. Can you repeat that?
7. What does this word mean?
8. Can I go out for a moment?

T
T
S
T
T
B
B
S



Tip

In English, we use **excuse me** and **please** to sound more polite.

Excuse me, can you give me your pen?

Can you open the window, please?

3b. Now, practise the sentences above being more polite, as in the example.

Open your books, please.



B The alphabet

1. Listen and repeat.

Aa Bb Cc Dd
Ee Ff Gg Hh Ii Jj
Kk Ll Mm Nn Oo Pp
Qq Rr Ss Tt Uu Vv
Ww Xx Yy Zz

2. Read the pairs aloud.
Then, listen and circle.

1 h a
2 B P
3 e i
4 g j
5 A I
6 M N
7 Q K
8 T D
9 U Y
10 b d

3. Listen and repeat
the letter groups.

- sh : shop
- ch : cherry
- th : tooth / this
- ph : photo

4a. Read the form written in capital letters.

PERSONAL DATA FORM

NAME: PHILIP
SURNAME: WASHINGTON
ADDRESS: 10 RICHMOND STREET
TOWN/CITY: SOUTHAMPTON
COUNTRY: ENGLAND

4b. Now, rewrite the form in small letters.

Personal Data Form

Name: Philip
Surname: Washington
Address: 10 Richmond Street
Town/City: Southampton
Country: England

5.  Listen and practise, changing the words in colour.

1

- Hello! My name is **Steven Gordon**.
I'd like a table for two, please.
- Of course! Can you spell your name for me, please?
- Sure! **S-T-E-V-E-N G-O-R-D-O-N**.
- OK, thank you!



2

- **Helen**, can you give me your Wi-Fi password, please?
- Yes, of course! It's **N-O-F-R- double E -W-I-F-I**.
- Ha ha! Cool, thanks!



Tip 

For pairs of the same letter, we say "double":

"Anna" → "A - double N - A"

3

- Hey, **Alison**, can you send me the photos?
- Sure, **Sally**! What's your email address?
- It's **sallyparker@mailnet.com**.
- Sorry, I didn't get that. How do you spell it?
- **S-A- double L -Y-P-A-R-K-E-R@mailnet.com**.
- All right, thanks!



Tip 

In email addresses, we say:

"@" → "at"

"." → "dot"

6.  Listen and complete with the missing information.

1 flight number: EUJ 871

2 full name: Betty York

3 address: 5 Moldon Road

4 email address: clarasims @bmail.com



C Colours

1. Read and tick the correct flag.

Colours

-  red
-  yellow
-  blue
-  green
-  black
-  white
-  grey
-  orange
-  pink
-  purple
-  brown

1. It's red, white and blue.	 Bulgaria <input type="checkbox"/>	 the UK <input checked="" type="checkbox"/>	 Belgium <input type="checkbox"/>
2. It's red and yellow.	 Australia <input type="checkbox"/>	 Spain <input checked="" type="checkbox"/>	 Canada <input type="checkbox"/>
3. It's red and white.	 China <input type="checkbox"/>	 Finland <input type="checkbox"/>	 Turkey <input checked="" type="checkbox"/>
4. It's blue and white.	 Greece <input checked="" type="checkbox"/>	 Japan <input type="checkbox"/>	 Sweden <input type="checkbox"/>
5. It's green, blue and yellow.	 Brazil <input checked="" type="checkbox"/>	 France <input type="checkbox"/>	 Cyprus <input type="checkbox"/>
6. It's green, white and red.	 Argentina <input type="checkbox"/>	 Russia <input type="checkbox"/>	 Italy <input checked="" type="checkbox"/>
7. It's black, red and yellow.	 the USA <input type="checkbox"/>	 Germany <input checked="" type="checkbox"/>	 Albania <input type="checkbox"/>

2. Practise, as in the example.



3. Look and write.

1. You get  pink when you mix  red and  white.
2. You get  purple when you mix  blue and  red.
3. You get  green when you mix  yellow and  blue.
4. You get  orange when you mix  red and  yellow.
5. You get  grey when you mix  black and  white.
6. You get  brown when you mix  green and  red.

4. Ask and answer using the words from the box and your own ideas, as in the example.

car bag camera mobile phone jacket umbrella bedroom



VOCABULARY

Vocabulary Focus



Devices & gadgets

computer
laptop
tablet
smartphone
MP3 player
camera
camcorder
USB stick
(battery) charger

Using technology

surf the Net
visit a website
chat online
enter my username/password
use an app(lication)
call sb / make a call
text sb / send an SMS

Related verbs

switch on/off
shut down
restart
copy
paste
save
search
look for
download ≠ upload
log in (to) ≠ log out (of)

Which is your favourite technological device and why?

1. Label the pictures with the devices and gadgets from the box.

(battery) charger laptop USB stick tablet camera
camcorder computer smartphone MP3 player



smartphone



camera



computer



(battery) charger



tablet



camcorder



USB stick



MP3 player



laptop

Tip

In **British English**, we mostly use **mobile phone** instead of **cell phone**. You can call me on my **mobile/cell (phone)** later.

2. Read and circle the correct option.

- Please don't forget to switch on / **off** your computer before you leave the office.
- Sure, no problem.
- What's your Wi-Fi call / **password**?
- It's 23081978, my date of birth!
- How can I log in to your tablet?
- Just **enter** / search the username "guest".
- Can you **log out** / **download** the photos from the party?
- Sure, but I'm quite busy right now. I can do it later.
- How do you like your new smartphone?
- I love it! It's got amazing **applications** / websites.
- I cannot **restart** / **save** these pictures on my USB stick. Can you help me, please?
- Yes, just a sec.
- Emily never texts her friends. She always **chats** / **calls** them.
- I know. She hates sending SMSs.
- What are you doing right now?
- I'm just **surfing** / **copying** the Net.

READING A. Focus on meaning

1. Do you chat online? Who do you chat with and how often?

2. Match the abbreviations in the box with their meanings. Then, listen and read the live chats to check your answers.

- | | | | |
|--------|---|----|---------|
| 1. RU | b | a. | see you |
| 2. U | d | b. | are you |
| 3. L8R | f | c. | wait |
| 4. W8 | c | d. | you |
| 5. @ | h | e. | thanks |
| 6. 2 | g | f. | later |
| 7. THX | e | g. | to |
| 8. CU | a | h. | at |

A

Good morning! How ⁶RU?
 Good! ⁶U?
 I'm just chatting online with Ben.
³Busy now?
³Quite ... I'm trying to study for my Turkish lesson at the moment.
 OK, then. But we should talk about Roger's party.
 I can text you in the afternoon
 That works for me!
 All right! Talk to you ⁶L8R! ²🙄

B

Nick!! I need some help NOW!
 Hey, what's the problem?
¹I can't play any videos on my laptop!
 Should I restart my computer?
 No, wait! Is the battery OK?
 It's low ... 8%
 You MUST connect the charger!
⁶W8 a sec ... It's OK now
 Ha ha! You're so bad with technology!
 I know ... ²🙄
 Call me on my mobile if you need anything else.
 Cheers!

C

Hey!
 Hi there! What's up?
 Not bad.
⁵I'm hanging out with Jo ⁶@ my place.
 Cool! What are you doing?
 Jo's got a new tablet ...
 Check it out



Wow ...!
 It's got some AMAZING apps! Want ⁶2 come over?
 Good idea! I'm shutting down my PC now.
 See you in 10'
 Awesome!

D

Hi!
 Hey you! How's it going?
 Pretty good!
 I'm having some fun with my new camcorder!
 Really? How is it?
 It's sooo cool! You can save your video files on a USB stick and play them on your TV!
 Sounds nice!
 What about you? What are you up to?
 Nothing much ...
⁴I'm looking for a new profile photo online.
 Click on this link
<http://stockpic.co.uk/profile>
 They've got a great collection of photos.
 Cool! ⁶THX!
 Got to go now. ⁶CU!

Tip

In informal conversations (online chats, SMSs, emails), we usually **use short forms** (*I'm*) or **leave out words** (*Busy now?*) and **punctuation** (*It's OK now*).

Also, we often **use emojis** 😊 and **abbreviations** (CU).

3. Read again and tick the correct option(s).

- A speaker has a problem with a device.
- There is an emoji.
- A speaker can't chat at the moment.
- A speaker is searching the Net to find a photo.
- A speaker is with somebody else.
- There is an abbreviation.

A	B	C	D
	✓		
✓	✓		
✓			
			✓
		✓	
✓	✓	✓	✓

4. Now, use the abbreviations from the box to complete the text messages.

- THX
 U
 2
 L8R
 W8
 CU
 RU

1:00 PM
 Hey ¹ U !
 Hey there!
 How ² RU ?

11:20 AM
 I'm sending you the photos.
 Cool, ³THX !

3:00 PM
⁴ CU in 10'?
 Busy now.
⁵ L8R ?

9:45 AM
 I need ⁶ 2 upload a file. Help!!
 Just a sec!
⁷ W8



talking about actions happening now

Present Continuous (✓ - X - ?) (I am cleaning - I am not cleaning - Am I cleaning?)

We use the Present Continuous for:

- **actions** that are happening **now**

I am talking on the phone right now.

Affirmative (✓)		
I	am / 'm	cleaning
you	are / 're	
he/she/it	is / 's	
we/you/they	are / 're	

Negative (X)		
I	am not / 'm not	cleaning
you	are not / aren't	
he/she/it	is not / isn't	
we/you/they	are not / aren't	

Interrogative (?)		
Am	I	cleaning?
Are	you	
Is	he/she/it	
Are	we/you/they	

Spelling tips

write → writing

swim → swimming

Short answers

- Are you cooking?

- Yes, I am. / No, I'm not.

- Is he sitting on the floor?

- Yes, he is. / No, he isn't.

- Are they dancing?

- Yes, they are. / No, they aren't.

Time expressions

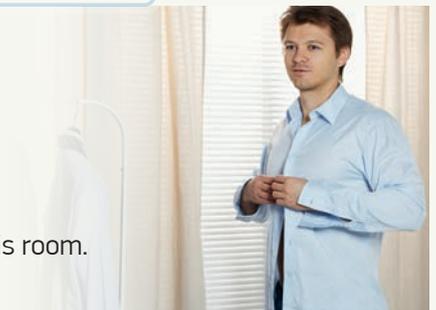
(right) now

at the moment

5. Read the live chats again and underline the verbs describing actions happening now, based on the Grammar Focus.

6. Complete with the Present Continuous (✓) of the verbs in brackets.

1. Can you answer the phone, please? I 'm doing (do) the dishes.
2. Be quiet! Linda 's making (make) an important call!
3. They 're uploading (upload) a new article to their blog.
4. I 'm putting (put) this food in the fridge. We can eat it later.
5. Can you turn down the volume, please? Rob 's studying (study) in his room.
6. Jamie 's getting (get) ready for work at the moment.



7. Write sentences using the Present Continuous (X - ?) and the prompts.

1. I / work out at the moment (X) I'm not working out at the moment.
2. Sarah / read a magazine right now (?) Is Sarah reading a magazine right now?
3. Nick / have a shower now (X) Nick isn't having a shower now.
4. you / watch the news (?) Are you watching the news?
5. we / use the camcorder right now (X) We aren't using the camcorder right now.
6. Paul and Danny / run in the park (?) Are Paul and Danny running in the park?

WRITING

Writing Task 1 an informal email about holidays

a. Look at the buttons (1-8) in Ben's email below and answer the questions.

Which button should you click on to ...

- | | | | |
|---|----------|--|----------|
| a. get the email on paper? | <u>3</u> | e. see the emails that you don't want? | <u>7</u> |
| b. see the emails that you send? | <u>6</u> | f. answer an email? | <u>1</u> |
| c. see the emails that you get? | <u>5</u> | g. send a picture? | <u>4</u> |
| d. see all your friends' email addresses? | <u>8</u> | h. send the same email to somebody else? | <u>2</u> |

b. Your friend Ben is sending you an email with pictures from his last holiday trip. Read his email and complete the subject.

🗑️ ← ↩️ →

✉️ email
1 Reply
2 Forward
3 Print
4 Attach files

5 Inbox

6 Sent

7 Spam

8 Contacts

from: Ben Richards <benrich@mailme.co.uk> Wed 17:50 pm

Subject: Holiday pics (Indicative answer)





Hi!

I'm finally back from Ibiza! It's a great place! I'm attaching some cool pics: In the first one, Paul and I are eating "flaó", a local sweet pie. In the second photo, we are sitting at a cosy café and we are admiring the view of Dalt Vila, Ibiza's old town. The last one is from a local club. Lia is drinking a delicious fruit juice called "granizado" and we are dancing to Spanish pop music. The nightlife in Ibiza is awesome!

I hope you can come next time we go. 😊 What about your holiday? Send me some photos and tell me all about it!

Take care,
Ben

Tip In informal emails:

- we start with **Hi ...**, **Hey ...**, **Hello ...**,
- we finish with **Love**, **Kisses**, **Take care**, etc.

c. Now, respond to Ben's email telling him about your own holiday. You can use your own pictures and ideas.

Start with:

Hey Ben,
Thanks for your email! Your pictures look amazing. Here are my photos from my holiday in ...

Writing Task 2 Look at the selfies and complete the profile statuses with the missing verbs. Then, write your own profile status.

Nora Young ¹ is hanging out with Nasim Dar.



Just now Like Comment

Henry Evans ² is swimming in the pool with Dorothy Mitchell.



Just now Like Comment

Neil Palmer and Sally Roberts ³ are making a cake.



Just now Like Comment

⁴ (Students' own answers)

Just now Like Comment

LISTENING

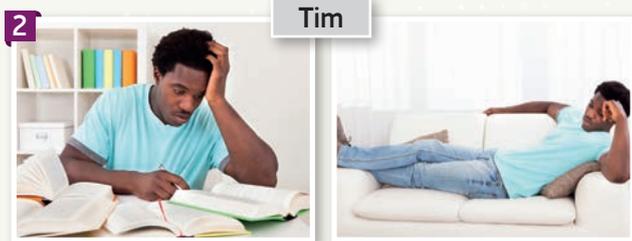
1. Listen to two informal telephone conversations (A & B) and circle what the speakers are doing now.

CONVERSATION A



a

b



a

b

CONVERSATION B



a

b



a

b

2. Choose and complete the formal telephone conversations (A & B) with the phrases from the box. Then, listen and check your answers.

- a. I can call back b. Would you like to leave a message? c. May I ask who is calling?
d. I can put you through e. How can I help you? f. Can you hold the line, please?

CONVERSATION A

- A: Douglas Computers. This is Rachel speaking. ¹ e
- B: Hello. I'm having a problem with my tablet battery.
- A: ² d to our technical support team. ³ f
- B: Sure, I can wait.

CONVERSATION B

- A: Vera Robertson's office. Nick Jones speaking.
- B: Good morning. Could I speak to Ms Robertson, please?
- A: ⁴ c
- B: It's Ted Johnson.
- A: Mr Johnson, I'm afraid Ms Robertson is not available at the moment. ⁵ b
- B: No, it's OK. ⁶ a later.

3a. Complete David's telephone conversations (A & B) with the phrases from the boxes. Then, listen and check your answers.

- a. Who is it? b. Bye for now! c. Hold on a sec.

- a. Thank you for calling. b. May I ask who is calling?
c. Can I put you on hold for a minute?

CONVERSATION A

- A: Hello! Martha speaking.
- B: Hey, Martha.
- A: ¹ a
- B: It's me, David. Is Fay there?
- A: ² c [...] She's at the office right now. Do you have a message for her?
- B: No, it's OK. I can give her a ring later.
- A: All right. ³ b

CONVERSATION B

- A: Good morning! Fay Hanson's office. How can I help you?
- B: Good morning. Could I speak to Mrs Hanson?
- A: ¹ b
- B: It's David Matthews.
- A: ² c [...] I'm afraid Mrs Hanson is in a meeting at the moment. Can I take a message?
- B: No, I can call back later.
- A: OK. ³ a

3b. Which conversation is formal and which is informal? Why?

SPEAKING

Everyday Language: making telephone calls (informal & formal)

1. Listen to the telephone conversations. Then, act them out with your partner changing the words in bold and using your own ideas.

INFORMAL

A: **Hello!**

B: Hi, Roger. How are you?

A: I'm fine ... **Who is it?**

B: It's me, Nina.

A: Oh hi, Nina. What's up?

B: Everything's fine. Is your wife at home?

A: **Just a moment ...** Mmm, no, she's not here. Should I say something to her?

B: No, it's OK. I can call back later. Thanks!

A: **Talk to you soon. Bye!**

FORMAL

A: **Computer Galaxy. This is Roger speaking.** How can I help you?

B: Hello. Can I speak to Mr Andrews, please?

A: **May I ask who is calling?**

B: It's Celia Adams.

A: **Please hold the line.**

B: OK.

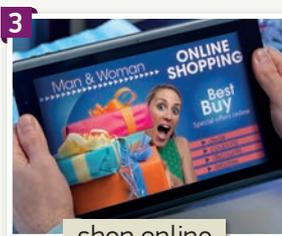
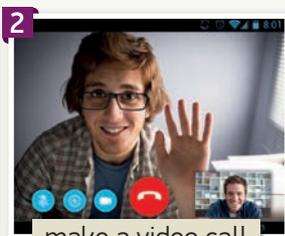
A: I'm afraid Mr Andrews is not available at the moment. Would you like to leave a message?

B: No, thank you. I can call back later.

A: OK, Mrs Adams. **Thank you for calling.** Goodbye.

INFORMAL CONVERSATIONS	FORMAL CONVERSATIONS
Answering the phone	
Hello!	(Company name). This is ... speaking.
Hello! ... speaking.	(Company name). Good morning/evening!
Asking for the caller's name	
Who is it?	May I ask who is calling?
Who's calling?	Could I have your name, please?
Asking the caller to wait	
Just a moment.	Please hold the line.
Hold on a sec.	Can I put you on hold for a minute?
Hang on a minute.	Can you hold the line, please?
Ending the call	
Talk to you soon. Bye!	Thank you for calling.
Bye for now!	Thank you for your call.

2. Guess your partner's screen. Student A chooses a screen and Student B asks questions using the prompts to find out which one it is, as in the example.



Student B: Are you downloading files?

Student A: No, I'm not.

Student B: Are you running out of battery?

Student A: Yes, I am.

Student B: Your screen is number 1!

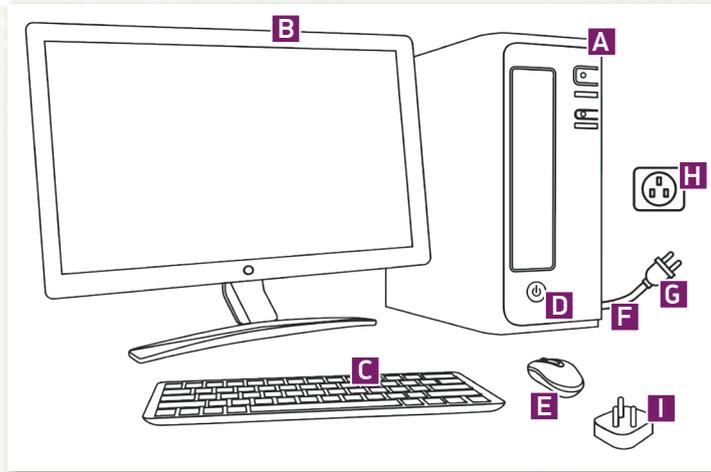
Student A: That's right!

BUILD IT UP!

1a. Label the picture from a PC manual with the computer parts from the box.

Computer parts

- keyboard
- cable
- power button
- plug
- monitor
- socket
- adaptor
- mouse
- tower



Tip

In some countries, such as the UK, you need an adaptor to plug in and use your electronic devices.

- | | | |
|--------------------|------------------------|-------------------|
| A. <u>tower</u> | D. <u>power button</u> | G. <u>plug</u> |
| B. <u>monitor</u> | E. <u>mouse</u> | H. <u>socket</u> |
| C. <u>keyboard</u> | F. <u>cable</u> | I. <u>adaptor</u> |

1b. Now, listen and match the speakers with the items above they are talking about.

1. **E** 2. **C** 3. **I** 4. **B** 5. **F**

2a. Label the pictures with the PC equipment from the box.

PC equipment

- router
- printer
- scanner
- speakers
- headphones
- microphone
- webcam
- (external) hard drive



2b. Have you got any of these devices? How often do you use them and what for?

3. Complete the text messages with your own ideas.



4. Ask and answer about the people in the pictures using the prompts, as in the example.

Is she downloading an app?

No, she isn't. She's downloading a film.



download an app / a film



set up the microphone / webcam



use the speakers / headphones



clean the monitor / keyboard



print a text / some pictures



fix the cable / socket

5a. Look at the pictures in a magazine article and circle the best title. Then, listen and write the correct answer.

- a. New technologies **b.** Old-fashioned or cool? c. No more old gadgets

Old-fashioned or cool?

DIGITAL TIMES

Do you remember **film cameras**, video players and **Walkmans**? What about **floppy discs** and **audio cassettes**? Nowadays, gadgets and devices are quite different and most young people do not even know what these items look like. However, some people keep using old technology and they've probably got a good reason for it.



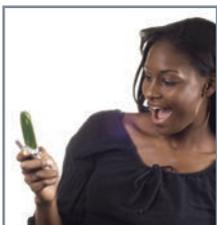
"Sure, computers are fun and really easy to use. However, there's something magical about the 'clack, clack, clack' sound of the **typewriter**. I'm probably a silly romantic, but I can't live without it!"

Karla is typing on her vintage typewriter.



"I feel that music is different on **vinyl**, especially when listening to albums from the 60s and 70s."

Mike is listening to Deep Purple on vinyl.



"I'm happy with my old-fashioned **flip phone**. Just making calls and sending SMSs is OK for me. I don't need an Internet connection or a digital camera all day long. Plus, I only have to charge it once a week!"

Olivia is using her flip phone to send an SMS.



"I love vintage video games. I know that I can use my PC to play them, but it's quite special having the original **arcade machines** from the 80s. I feel like a teenager again."

Don is playing Pac-Man in an amusement arcade.

	THEN	NOW
1.	floppy discs	USB sticks / (external) hard drives
2.	typewriter	computer
3.	film cameras	digital cameras
4.	flip phone	smartphone
5.	Walkmans	MP3 players
6.	arcade machines	online games
7.	audio cassettes	CDs / MP3s
8.	vinyl	

5b. Now, complete the table with the words/phrases in bold.

5c. What about you? Is there any old technology that you still use?

PROGRESS CHECK

7

1. Read and circle the correct option.

VOCABULARY

..... / 10

- I have to check my emails.
- Just a sec. I am my laptop right now.
A. switching off
B. switching on
C. shutting down
- Samuel usually keeps his movies on his external
A. printer
B. scanner
C. hard drive
- Can I speak to Mr Edwards, please?
- who is calling?
A. May I ask
B. Ask I may
C. May ask
- You should save the videos on your
A. username
B. USB stick
C. battery charger
- Hello, Claudia speaking.
A. I am
B. this is
C. that is
- I can chat online with my friends on my new
A. MP3 player
B. smartphone
C. camera
- To turn on the tablet, simply press the power
A. cable
B. button
C. adaptor
- I can't type the text on my PC. My has got a problem.
A. printer
B. scanner
C. keyboard
- Right now, I'm visiting different sites to information about the festival.
A. look for
B. enter
C. text
- I can't the website because I can't remember my password.
A. log out of
B. log in to
C. download

GRAMMAR

..... / 10

- I am an email to the company right now.
A. writing
B. writeing
C. writing

2. using my MP3 player at the moment.

You can take it.

- A. Am not
- B. I'm not**
- C. I not

3. to your house now?

- A. Your friends are driving
- B. Are your friends driving**
- C. Are driving your friends

4. - Is Julia calling Mr Jacobs?

- No, she

- A. isn't calling
- B. isn't**
- C. is calling him

5. - What right now?

- I'm working out at the gym.

- A. you doing
- B. are you doing**
- C. you are doing

6. - Are you reading the magazine?

- Yes,

- A. I reading
- B. am reading
- C. I am**

7. - Where is Keith?

- He's in the pool with Michael and Laura.

- A. swimming**
- B. swim
- C. swiming

8. - Are you and your brother surfing the Net now?

- No,

- A. we aren't**
- B. I'm not
- C. we are

9. - Who texting?

- Her boss, Mrs Brown.

- A. is Deborah**
- B. Deborah is
- C. Deborah

10. They are using the new application

- A. often
- B. at the moment**
- C. always

2. Ask and answer the questions.

1. Which electronic devices do you use every day?
2. Why do you usually use the Internet?
3. Which old-fashioned electronic device do you miss?

3. Reflect on your progress.



Can you ...

- talk about devices, gadgets and technology?
- read and understand live chats?
- talk about actions happening now?
- write an informal email describing pictures?
- make informal and formal telephone calls?
- talk about computer parts and PC equipment?
- understand and write text messages?
- read and understand a magazine article about technology?

FOOD

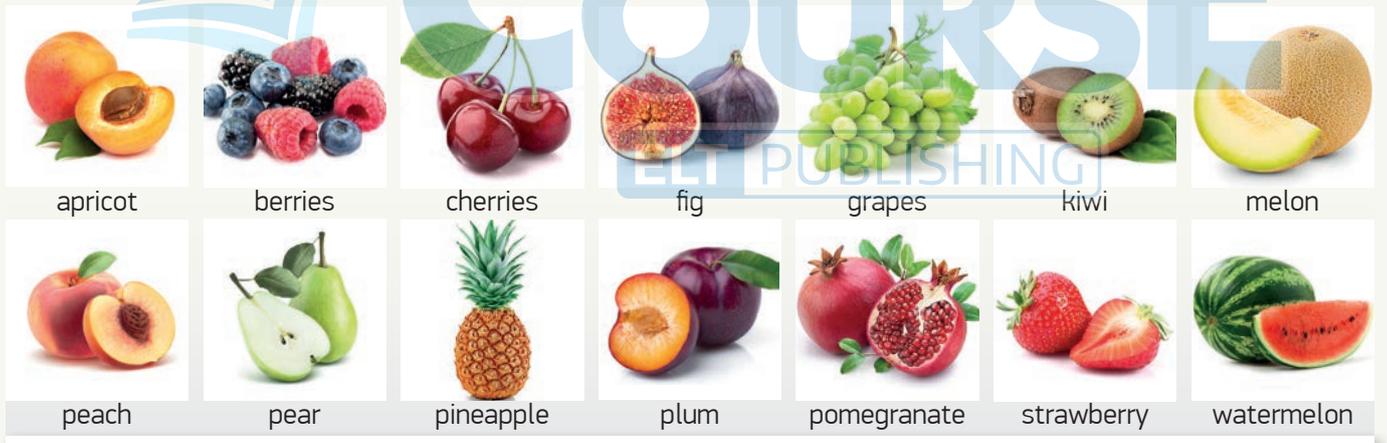
Vegetables



Pulses and legumes



Fruit



Nuts, seeds and grains

